

Multi-State Learning Collaborative 3
Community Engagement

FACILITATOR GUIDE

1. Welcome and Introductions (5 minutes)
2. Overview – (5 minutes)
 - a. Learning collaborative utilizing quality improvement tools in the decision making process.
 - b. These processes can be replicated throughout the development of a community health assessment (CHA) and community health improvement plan (CHIP) at the local and regional levels.
3. What has taken place so far? (10 minutes)
 - a. Collection of regional data
 - b. Key informant interviews
 - c. Development of public health issues statement
 - d. Brings us to today
4. Quality Improvement Activities
 - a. Purpose of using QI Tools (5 minutes)
 - b. Interrelationship Diagram (Fishbone) Activity (15 minutes)
 - c. Report-in by group (10 minutes)
 - d. 5 minutes to make revisions (5 minutes)
 - e. Interrelationship Diagram (Drill Down) Activity (15 minutes)
 - f. Report in by group (10 minutes)
 - g. 5 minutes to make revisions (5 minutes)
 - h. Brainstorm activity (6-3-5)– identify ways to address the identified element (15 minutes)
 - i. Affinity Diagram (10 minutes)
 - j. Nominal Group activity - Identify item where most significant impact can be made and present to the entire group (5 minutes)
 - k. Report in by group (15 minutes)
5. Next Steps (10 minutes)
 - a. This session has provided us with an opportunity to experience, for the first time or practice, using QI tools in the decision and planning process. Local health departments are strongly encouraged (and required if seeking voluntary accreditation) to complete a CHA/CHIP. Health Care Reform requires hospitals to complete CHA. This is an opportunity for this activity to happen collaboratively with the stakeholders at the table.
 - b. As a region, we need to use the expertise of community partners to conduct CHA/CHIP
 - c. CHA requires input, ideas and participation from a variety of partners.
 - d. This is a learning process that can be repeated.
 - e. The CHA/CHIP must have community ownership and not LHD only focus. Provides us with an opportunity to explore and address items regionally.
 - f. Gives us the tools to work through the data/information using Quality Improvement techniques.
6. Feedback from group (10 minutes)
7. Evaluation (10 minutes)
8. Adjourn

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